

MINUTES OF 13TH MEETING OF MEMBERS OF ACADEMIC COUNCIL OF IEC UNIVERSITY HELD ON WEDNESDAY, MAY, 6TH, 2015 AT 2:30 PM AT UNIVERSITY CAMPUS BADDI.

Item No. 1 To take note of Minutes of 12 Academic Council Meeting held on December 20, 2014

Minutes of Previous Academic Council Meeting held on December 20, 2014 were tabled and read. After discussions members approved the same. (*Annexure-1*)

Item no.2 To take note of ATR of 12th Academic Council Meeting held on December 20, 2014.

Action Taken Report of the last Meeting of Academic Council held on December 20, 2014 was tabled and taken as read. The members discussed the matter and took note of the same. (*Annexure - 2*).

Item no. 3 To take note of Selection Committee Minutes for new Selection made in the University.

List of new Academic selections made in the University after Previous Academic Council Meeting along with Selection Committee Minutes were then placed before the members. After deliberations members approved the new selections as below: (*Annexure 3*)

FACULTY RECRUITED After 20th DECEMBER 2014

S.No.	NAME OF THE CANDIDATE	DESIGNATION	DEPARTMENT
1	Mr. Vishal Kumar Manhas	Assistant Professor	Mechanical
2	Ms. Geetinder Saini	Assistant Professor	CSE
3	Mrs. Pooja Dhiman	Assistant Professor	Physics
4	Mrs. Champa Devi	Assistant Professor	Law
5	Ms. Shalu Kaundal	Assistant Professor	ECE
6	Ms. Upasana	Assistant Professor	EE
7	Mr. Ajit Kumar Thakur	Assistant Professor	Pharmacy
8	Mr. Jeevan Kaushal	Assistant Professor	Civil
9	Mr. Prashant Upadhyay	Assistant Professor	ECE

10	Ms. Harjinder Kaur	Assistant Professor	Commerce
11	Mr. Vaibhav Sharma	Assistant Professor	Pharmacy
12	Ms. Saravjeet Kaur	Assistant Professor	Chemistry
13	Mr. Sumit Kumar	Assistant Professor	Computer Applications
14	Mr. Jai Prakash Sharma	Assistant Professor	JMC
15	Ms. Manisha Thakur	Assistant Professor	Allied Health Sciences

Item No. 4 To approve the BOS of remaining Paramedical Courses (like B.Sc Oral Health Sciences, B.Sc. Blood Bank Technician, B.Sc. Physician Assistant & Trauma & Emergency care Management, Bachelor of Occupational Therapy (BOT), bachelor of Public Health, Master of Public Health, M.Sc. Medical Anatomy, M.Sc. Medical Biochemistry) under "IEC School of Allied Health Sciences" to be commenced form Academic Year 2015-16.

Dr. Mahavir Singh, Vice Chancellor of the University apprised the members that Dr. S.B. Singh MBBS, MD. Has been called for conducting Board of Studies of remaining paramedical Courses viz:

1. Bachelor of Public Health
2. Master of Public Health
3. B.Sc. Blood Bank Technician
4. B.Sc. Oral Health and Science
5. M.Sc. Medical Bio- Chemistry
6. M.Sc. Medical Anatomy
7. Bachelor of Oral Application Therapy
8. B.Sc. (PETM) Course

It was further apprised that Board of Studies has successfully been conducted on x/x/x. after deliberations members approved the Board of Studies of aforesaid courses under "IEC School of Allied Health Sciences" (*Annexure 4*).

Item No. 5 To approve the MoU signed by IEC University with Lord Mahavira Hospital for Hospital Tie- up for Bachelor of Physiotherapy (BPT).

Vice Chancellor, Dr. Mahavir Singh apprised the Council Members that MOU has been signed between IEC University through its Registrar Mr.KSR Murthy & Lord Mahavir Hospital through M/S Ajit Paul & Sons , ward no. 6 , Nalagarh on 19th Feb.2015 for Bachelor of Physiotherapy Programme to be started from current Academic Year (2015-16). After discussions members approved the same.The agreement is attached as *Annexure 5*.

Item No. 6 To approve Board of Studies (BOS) of B.Voc courses.

Vice Chancellor , Dr. Mahavir Singh apprised the members that UGC had called a meeting at JAIPUR on 13th April, 2015 to discuss Vocational Courses Under the XII Plan Guidelines including Curricular Aspects, Assessment Criteria and Credit System in Skill Based Vocational Courses. Members noted the recommendations of UGC. It was reported at the meeting that Board of Studies of 7 Vocational Courses have been completed in Co-ordination with Telecommunications Consultants India Ltd – Industrial Training (TCIL-IT). Dr. Mahavir Singh, Vice Chancellor of the University then placed before the members Board of Studies of the following Vocational Courses:

1. B.Voc Diploma Business Process & Data Analytics with Modern Office Practices.
2. B.Voc Diploma Mechanical CAD/CAM-NC& Designing
3. B.Voc. Diploma Embedded System
4. B.Voc Hardware & Networking Technologies
5. B.Voc Web Technology
6. B.Voc Electronic Equipment Repair
7. B.Voc Retail Management

After deliberations members approved the Board of Studies of Aforesaid Seven B.Voc courses held on x/x/x/

It was also reported to the members that IEC University has signed two MoU's with Telecommunications Consultants India Ltd – Industrial Training(TCIL-IT) and as per the agreement all Inhouse and Outhouse Training would be implemented by TCIL-IT at IEC University campus. (*Annexure – 6*)

Item No. 7 To approve minutes of Examination Committee.

Minutes of Examination Committee meeting held on February 14, 2015 were tabled before the members for discussions. Dean Engg., Prof. P. Krishnamachar recommended that the standard of end semester examinations have been set too high and recommended that atleast 50% of the questions shall be asked from the Model Question Papers. Dr. Mahavir Singh, Vice Chancellor of the University defied the statement by explaining that the questions may be difficult in Civil Engineering, however the position is not the same in other courses. The members critically examined the situation. After deliberations it was resolved that the Examination papers shall be from syllabus only and set by outside examiners and nor from model papers.

It was further discussed that question paper must have Objective type questions in the form of Multiple Choice Questions. Dr. Mahavir Singh, Vice Chancellor of the University apprised the members that IEC University offers professional courses and asking MCQ's in and examination of Engineering is not advisable. Multiple Choice

Questions may be important in one course but may not be of much importance in other courses. Hence can not be applied with. After discussions members **resolved that Question paper shall not have Objective type questions in the form of Multiple Choice Questions.**

Final Guide Lines to the Examiners

HODs were favor of giving clear guide lines to examiners for setting and evaluating the question papers and awarding marks step wise.

The Academic Council agreed with the proposal of the examination committee and it was decided that the clear guide lines be given to examiner that question papers shall not have questions from Model Question Papers. (Annexure 7)

Item No. 8 To discuss the status of Odd End Semester result of 2014-15.

Dean Academics, Dr. S.S. Bedi presented before the Council result of Odd Semester Examinations as below. The full results in to different forms i.e. department wise and course wise are in EXCEL Sheet & is attached in annexure 2)

Result Summary Report of Jun 2015

Total Students	334
Pass Students	106
Fail Students	228

Pass % age of University 31.74

Dr. Mahavir Singh raised a query as to low percentage of results. It was reported before the members that there were some irregularities in evaluation of the examination papers done form outside agencies and much time was lost in re- preparation of the result. As a measure to improve the results, Dr. Mahavir singh recommended that the paper shall be evaluated at University itself. He also recommended that HoD shall be responsible if during re-evaluation there has been change in final marks to student by 20%. After deliberations members agreed the same. (Annexure 8)

Item No. 9. To approve the decision taken by Examination Cell for reported UFM Cases.

It was reported before the members that 14 Unfair Means Cases were found during the Odd Semester Examinations and the following three committees were constituted for this purpose.

Committee 1

- Prof. P. Krishnamachar (CE)
- Mr. Randeep Singh (CSE)
- Dr. Preet Kawal (B. Pharma)

Committee 2

- Dr. Kuldeep Raj (Chemistry)
- Mr. Virender Kumar (Management)
- Mr. Mandeep Singh (Law)

Committee.3

- Dr. Geetika Sood (Law)
- Ms. Esha Bansal (Management)
- Mr. Deepak Makkar (EE)

Committee 1 Unfair Means Cases

Roll No.	Name	Decision
2013040101	Mr. Subham Awasthi	Answer to Qu. No. 9, C-2, A-5 to be cancelled
2014030103	Mr. Salman Khan	Zero Mark
2014030103	Mr. Salman Khan	DO
2013030202	Mr. Vijender	DO
2013030202	Mr. Vijender	DO

Committee 2 Unfair Means Cases

Roll No.	Name	Decision
2012010309	Mr. Gurdeep Singh	Paper be cancelled
2014010565	Mr. Umesh	Major unfair means the suggested that his consider question of slip must be canceled
2013010575	Mr. Parteek Singh	Only Second Sheet be evaluated
2013070203	Mr. Sajan	Paper be cancelled
2012010203	Mr. Dilraj Singh Maan * (Decision taken by UFM Board) COE , Dy.COE & HOD CSE As director by VC	It is a case of indiscipline and he has been asked to submit a written apology and undertaking.

Committee.3 Unfair Means Cases

Roll No.	Name	Decision
2014060101	Mr. Ajay Kumar	Zero Mark
2014060110	Mr. Jaspal Singh	Copied definition should not be evaluated rest of answer sheet be evaluated.
2013060102	Mr. Lalit Kuamr	Zero Mark

After the submission the report the issue was discussed with Hon'ble VC and as director UFM Board comprising of DAA, Dy.COE & HOD CSE to re- examine all UMC Cases. The Board met at 10:30 A.M on 04.03.15 in the office of DAA. Following recommendations were made.

1. As per IEC Ordinances article 37 c(1) all cases fall under minor misconduct.

"In case of a minor misconduct , the faculty-in charge/ examiner shall communicate the infringement to the students and report the same to the Head of institution. The faculty-in charge/ examiner in consultation with the Head of institution may take any of the following actions:

(1) Award zero marks in the concerned component of assessment.”

In the light of the IEC Ordinances, it was recommended by the Members that minimum punishment i.e. Zero marks be awarded to all 14 IMC Cases, in the concerned component of assessment. Report of Unfair Means Committee has been attached as (*Annexure 9*).

Item No. 10 To approve the list of External Examiners.

Dean Academic, Dr. S.S. Bedi presented before the members list of all external examiners. Members approved the same. (*Annexure 10*)

Item No. 11 To introduce common course of entrepreneurship development.

Dean Academics, Dr. S.S. Bedi presented before the members that Entrepreneurship Development course shall be common in the following departments:

- a) Management.
- b) Electrical Engineering
- c) Computer Science Engineering
- d) MPHP-306 Computational Lab

After deliberations members approved the recommendations approved by Dean Academics.

Item No. 12 To introduce examination reforms for submission of copies of internal examination to Examination Cell.

• It was reported that At present around two third question papers are prepared and evaluated at Gr. Noida and one third through external examiners at IEC University. It was proposed that the existing process of preparing the question papers be continued however evaluation should be done at IEC University through our faculty (Table marking in Conference Room). It will help us in declaring result with in 10 days after the last date of Examination.

• **Examination Reforms:** Following Examination Reforms are proposed:

- The Model Question Papers (Min two) along with syllabus must be submitted by 31st March. No Model Question Papers should be entertained after 31st March.
- All Question Papers Soft Copy must be ready by 5th May.
- Only COE/ Dy.COE should be present during taking duplicate copies of Question Papers.

- Every HOD should provide minimum two examiners for One Question Paper i.e if any department is having twenty question papers in a semester list of forty to fifty examiners should be provided.
- The Theory Examiners should be as for as possible from State Universities.
- **Internal Examinations:** The weightage of internal practical is more than external but it has been observed that proper grading is not being done by some departments. Following reforms are proposed:
 - The Internal Practical will be conducted under the direct control of Exam Cell and the final ESE Internal Practical Answers Sheets should be submitted in the Exam Cell.
 - The internal practical examination will be announced by COE before the start of Final Theory Examinations.

The academic council took note of all the recommendations presented by DAA and recommended that internal practical examination must be conducted prior to the final ESE and students must take it seriously since it has more weightage than ESE practical.

Item No. 13 Special Grace Marks in the subject of Final Paper Manufacturing Science II

It was reported by Dean Academics that students of 5th semester pursuing B.Tech (ME) submitted a written complaint regarding Manufacturing Science II paper ESE, the HOD Concerned / Faculty was asked to submit detailed report. It was further reported part of complaint that:

- a) The faculty was changed three times in a semester.
- b) Few questions / part of the questions were out of syllabus.
- c) The question paper was tough and beyond the reach of students.
- d) Four out of five units were covered.

The compressive note was prepared and recommendation was made for grace marks. More then 50% students are failing in this paper.

The consent of the Academic Council members was sought to allow Special Grace Marks of 10 marks out of 100 to be added in the score card of each student in this paper. After Deliberations Academic Council Members approved the same. (Annexure 11)

Item No. 14 Choice Based Curricula

As recommended by UGC and also highlighted in RIB , it is an era of choice based Education system. The Choice Based system is being followed from several decades by many State Universities and IITs at PG Level but from the last decades due to multi disiplinary research work more importance is being given to Choice Based Curricula.

The Ordinances provided for Choice Based Credit System. The University with a large number of schools is in a position to provided ample choice for the system to be implemented. The Boards of Studies may provided for more number of elective courses and choices. It was reported that system of implementing choice based credit system Is under process.

Item No. 15 To conduct Academic Audit

The Academic Audit was conducted last year in the Second Sem. It is proposed to conduct the academic Audit again and approval to conduct Academic Audit was sought in the manner mentioned below:

- All Engineering Department - Audit be conducted by, *Mr. Vijay Kumar / Mr. Anurag Semwal & Dr.Pooja Dhiman* to submit the Academic Audit Report of all Engineering Courses
- Department of Applied & Basics Science - *Mr.Deepak Makkar & Mr.Dinesh or their representative* to submit the Academic Audit Report of all Applied & Basics Science Courses.
- Dept. of Pharmacy: Dr. Kuldeep Raj (Incharge) to submit report of Academic Audit of Department of Pharmacy.
- Department of C A: Prof. Randeep Singh & His Dept.
- All remaining departments: Dr. Geetika Sood & Her Team to submit report of Academic Audit Report of all remaining departments.

Academic council agreed with academic audit and also proposed that physical verification should also be under taken.

Item No. 16 6th Months Industrial Training for B.Tech Program.

It was reported that as per IEC Ordinances there is provision for training during summer only. The duration is short and failed students have to register for the summer session also. In all the State Neighboring Technical Universities there is already provision of 6th Months training. Recently UPTU has also introduced 6th Months training provision. AICTE also recommends the same. The academic council is requested to approve 6th Months industrial training for the B.Tech students.

It was proposed to implement 6th Month Industrial Training for B.Tech students. Implementation of the proposal requires rearranging of various courses right from first year. This can be done and implementation from the first year onwards for future batches of students. Prof. P.Krishnamachar expressed immense difficulty in arranging practical training for all the students. He also quoted the apprenticeship act which made it mandatory for all industries and organization to provide training position. He also pointed out that many industries are not providing these slots and quite a few industries are charging students for training. There seems to be monitoring of this situation by the Govt.

after deliberations it was resolved to implement 6 months Industrial Training for students pursuing B.Tech Programs.

Item No. 17 ESE External Examination - evaluation of performance of students.

The analysis of ESE External Examination indicates poor performance by students. This prompted me to study the Grading system of some other Private Universities. The consent of the members of the council was sought to implement the system of grading in Bahra University, Chandigarh University and Rayat and Bahra University could be presented. It is for the information house that almost in all Private Universities result is above 80%.

The members of the council were of the opinion that the Ordinances are very clear and these be followed in letter and spirit. No changes in the ordinances shall be made as proposed. In cases of any problem / ambiguity, the matter be refer to academic council.

Item No. 18 To take note of circulars and notification by UGC.

One Students One Tree Plantation (UGC Directive)

The letter dated 31.3.2015 sent by Prof. Jaśpal S. Sandhu Secretary UGC was placed before the house. After detailed discussion following conclusions emerged:

- The course EVS is already compulsory for all UG students and is being offered in both Semesters.
- The concept of 'One Student One Tree' should also be adopted at IEC University. In the first phase all hostellers, faculty & others residing inside must plant one sapling and also nurture the same. The sapling should be provided the University.

B) Ekata Divas

UGC director D.O No. F-1 10/2014 (CM) Directed all Universities to conduct Ekta Divas on the occasion of Sardar Patel Birth Anniversary as a unity safety and security Day

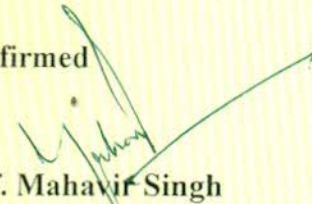
Members took note of letters received form UGC.

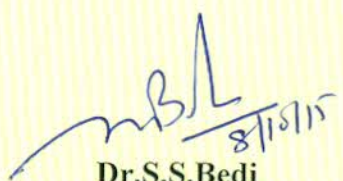
Item No. 19 Any other matter with the permission of the Chair.

No other matters were left to discuss at the meeting.

Meeting ended with vote of thanks to the chair.

Confirmed


Prof. Mahavir Singh
(Vice Chancellor)
Chairman


Dr.S.S.Bedi
(Dean Academic Affairs)