

PROCEEDINGS OF THE 30TH MEETING OF ACADEMIC COUNCIL HELD ON 09/07/2021

The 30th meeting of Academic Council was held at 11:00 AM on 09/07/2021 in the Vice-chancellor office under the Chairmanship on Hon'ble Vice Chancellor I/c , the following were present:-

S.No	Name	Department	Designation
1.	Prof (Dr.) Jitender Singh	Hon'ble Vice Chancellor I/c	Chairman
2.	Mr. Vijay Aggarwal	OSD	Member
3.	Prof (Dr.) Randeep Singh	Pro- Vice Chancellor	Member
4.	Mr. Vijay Kumar Thakur	Assistant Professor, DAA,HOD BJMC	Member
5.	Dr. Ashish Kr. Sharma	Associate. Professor, Dean PGS	Member
6.	Dr. Ravinder Kumar	Dean Law	Member
7.	Dr. Sompal	Controller of Examination	Member
8.	Mr.Munish Kumar Thakur	Dean I/c Humanities and Social Sciences	Member
9.	Dr. Prahalad Gupta	Associate. Professor, HOD, LAW	Member
10.	Dr. Navdeep	Associate .Professor, HOD, Physics	Member
11.	Dr. Anita Rani	Assistant Professor, HOD, Chemistry	Member
12.	Dr. Preeti Thakur	Associate Professor, HOD, Business Management & Commerce	Member
13.	Dr. VikramBishnoi	Assistant Professor, HOD BPT	Member
14.	Ms. Vikas Sheoran	Assistant Professor, HOD CE	Member
15.	Ms. Jyoti Gupta	Associate. Professor, HOD, Pharmacy	Member
16.	Mr.Harish Raizada	Assistant Professor, HOD, EE	Member
17.	Mr. Ajay Bhardwaj	Assistant Professor, HOD ,HMCT	Member
18.	Er. Ravinder Singh Madhan	Assistant Professor, HOD CSA	Member
19.	Mr. Raman Kumar	Assistant Professor, HOD ME	Member
20.	Ms. Mandeep Kaur	Assistant Professor, HOD FD	Member
21.	Mr. Ashok Kumar	Assistant Professor, HOD CSA	Member
22.	Ms. Samiksha Sharma	Assistant Professor, HOD English	Member
23.	Mr. Ravinder Kumar	Assistant Professor, BJMC	Member
24.	Ms. Neelam Sharma	Library Assistant	Member
25.	Er. Vinod Kumar	Registrar	Member-Secretary

The Registrar welcome the new members of the Academic council, the Chairman Prof.(Dr.) Jitender Singh, Pro-Vice-Chancellor Prof.(Dr.) Randeep Singh and Dean Academic Affairs Mr. Vijay Kumar Thakur.

The Hon'ble Chairman Prof. (Dr.) Jitender Singh welcomed all the members who were present in the meeting. He also described the activities and other research work carried out by the University during this year and future planning. He hoped that in coming years, the University will not only achieve the desired results in admissions but it will also reach to its highest glory in academic excellence. He also granted the leave to the members who were absent in the meeting.

Thereafter, the Member – Secretary sought the permission of the chair to start proceedings, in turn, the Hon'ble Chairman, on finding the quorum of the meeting in order granted permission to start the proceedings.

After that the Member-Secretary invited members to discuss the following agendas. After a good deal of discussion/deliberation on each item, following decisions were arrived at:-

<p>Item No. 1.</p>	<p>To take note of Minutes of 29th Academic Council Meeting held on December 23rd, 2020.</p> <p>The minutes of 29th Academic Council meeting held on December 23rd, 2020 were taken as read and the same were noted by the Academic Council as per Annexure-I. After discussion members approved same.</p>
<p>Item No. 2.</p>	<p>To take note of Action Taken Report (ATR) of 29th Academic Council Meeting held on December 23rd, 2020.</p> <p>The Action Taken Report (ATR) of 29th Academic Council Meeting held on December 23rd, 2020 was placed before the Academic Council by the Member Secretary and the same was noted with approval as per Annexure-II.</p>
<p>Item No. 3.</p>	<p>To approve new appointment made in university on the basis of Selection Committee.</p> <p>The Academic council discussed the new appointments made in University and approved all the new appointments on the basis of selection committee as per Annexure-III.</p>
<p>Item No. 4.</p>	<p>To Sanction faculty requirement for the session 2021-22</p> <p>The faculty requirement for the session 2021-22 was tabled to the members of the Academic Council and after discussion Academic Council sanctioned faculty requirement (as per UGC norms) for the session 2021-22, as per Annexure-IV.</p>
<p>Item No. 5.</p>	<p>To review the leave policy and reform it</p> <p>The existing leave policy was tabled discussed, on which some of the members of Academic council raised their concerns regarding the signatory authority for the approval of leaves. The Academic council after discussion with the members decided that the current leave policy will continue and in addition to that the signatory authorities for the approval of leaves were decided as follows:-</p> <ol style="list-style-type: none"> 1. Approval for up to three days leave of teaching faculty must be signed by the Head of the Department, Dean Academic Affairs and Hon'ble Pro-Vice-Chancellor. If the leave is of more than three days, then the prior information must be given to the Hon'ble Vice-Chancellor. 2. Approval for up to three days leave of Deans/HODs must be signed by Dean Academic affairs and Hon'ble Pro-Vice-Chancellor. If the leave is of more than three days, then the prior information must be given to the Hon'ble Vice-Chancellor. 3. Prior approval for the leaves of non-teaching staff members of IEC University must be sign by the Head of Department and Registrar. 4. If any staff member has not taken prior sanction of the competent authority for their leave, then they have to get their leave sanctioned from the competent authority within 24 hours after resuming their duties otherwise it will be treated as leave without pay and no salary for such leave shall be paid.
<p>Item No.6.</p>	<p>To discuss the reservation of 10% seats for students from economic weaker sections and Person with disabilities (PWDs) of the society as per the directions from higher</p>

	<p>education.</p> <p>As per the letter received from Higher education (No.EDN-A-GA(5)-10/2020 dated March,2021), requesting private Universities to implement the reservation for Economically Weaker Section(EWSs) and Person with disabilities(PWDs).</p> <p>The academic council discussed the matter in detail and suggested that only eligible candidates along with their complete documentation must be given the benefit of 10% reservation. The academic council approved the reservation of 10% seats as per the directions from higher education as per annexure attached. (Annexure-V).</p>																														
Item No. 7.	<p>Establishment of 02 new laboratories in School of Pharmacy (Annexure-VI).</p> <p>The Academic council has approved the request as per PCI norms, on the recommendation of BOS the budget is approved for the establishment of 02 new laboratories in School of Pharmacy subject to the approval of Finance committee.</p>																														
Item No. 8.	<p>To discuss the structure of BOS & Selection Committee of various departments of IEC University</p> <p>The Academic council discussed in detail the structure to constitute the BOS & Selection committee. The Academic Council then directed all the Deans/HODs to restructure the BOS accordingly. Minimum one meeting in academic session must be done and the minimum one member from industry and academia (outside) each is mandatory to complete the quorum. The final BOS should be approved from Hon'ble Vice-Chancellor I/c.</p> <table border="1"> <thead> <tr> <th>Sr.No.</th> <th>Designation of the Member</th> <th>Designation in BOS</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Pro-Vice Chancellor</td> <td>Chairman</td> </tr> <tr> <td>2</td> <td>Dean-School</td> <td>Convener</td> </tr> <tr> <td>3</td> <td>Dean Academic Affairs</td> <td>Member(Academic Council)</td> </tr> <tr> <td>4</td> <td>Industrial Expert(2)</td> <td>Member (External)</td> </tr> <tr> <td>5</td> <td>Academia Expert (2)</td> <td>Member(External)</td> </tr> <tr> <td>6</td> <td>Student CR(1)</td> <td>Member</td> </tr> <tr> <td>7</td> <td>Alumni(1)</td> <td>Member</td> </tr> <tr> <td>8</td> <td>Internal Faculty Member (min.2) based on seniority.</td> <td>Member</td> </tr> <tr> <td>9</td> <td>HOD-Department</td> <td>Member-Secretary</td> </tr> </tbody> </table>	Sr.No.	Designation of the Member	Designation in BOS	1	Pro-Vice Chancellor	Chairman	2	Dean-School	Convener	3	Dean Academic Affairs	Member(Academic Council)	4	Industrial Expert(2)	Member (External)	5	Academia Expert (2)	Member(External)	6	Student CR(1)	Member	7	Alumni(1)	Member	8	Internal Faculty Member (min.2) based on seniority.	Member	9	HOD-Department	Member-Secretary
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Item No. 9	<p>To discuss constitution of Industry Academia Advisory Panel (IAAP).</p> <p>The Chair suggested to have IAAP (Industry Academia Advisory Panel) at University level. All the members of Academic Council agreed upon same. The IAAP approved as per (Annexure VII).</p>																														
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about remedial classes for the students of academic session 2021-22. The classes will focus on to assist students to achieve expected competencies in academic skills. The University will organize remedial classes at Undergraduate and Postgraduate level in personality development, communication Skills, Computer Skills, Stress Management, Spoken English and grammar, and Writing skills. These classes assist educationally disadvantaged students to perform better in course related and post university activities and focus on their all round development. It was discussed and approved that these classes will be conducted on first working Saturday of each month.

Item No. 11

To establish University Centre for Research, Innovation and Skill Development (UCRISD).

The Academic council approved the establishment of UCRISD for control, manage and promote research, innovation activities and to assist various schools/department for the skill development of students and faculty. The University Centre for Research, Innovation and Skill Development can be abbreviated as UCRISD. The UCRISD will work under the Director. Prof. (Dr.) Jitender Singh, Dean- IEC School of Pharmacy will be the Director and Dr. Ashish Kumar Sharma, Dean-PGS will be the Associate Director of UCRISD (University Centre for Research, Innovation and Skill Development).

Item No.12

To approve curriculum of 23 (Twenty Three) courses as per NEP 2020 and as per the recommendation of BOS of different schools (Annexure –VIII).

The academic council approved the curriculum of the 23 courses for implementation of NEP 2020 as recommended by the BOS for session 2021-22 as per Annexure -VIII. The list of the approved courses is as follows:-

Sr.No	School	Department	Course
1	IEC School of Basic Sciences	Mathematics	M.Sc (Mathematics)
2			M.A (Mathematics)
3		Chemistry	B.Sc (PCM)
4			B.Sc Chemistry (Hons)
5	IEC School of Basic Sciences and humanities	Political Science	B.A (Pol.Science)
6		English	B.A.(English)
7			M.A.(English)
8		General	B.A. (General)
9		Economics	B.A. (Economics)
10		Public Administration	B.A(Psychology)
11		Psychology	M.A. (Psychology)
12		IEC School of Business Management & Commerce	Business Management
13	Commerce		B.Com
14	Finance		MBA
15	Marketing		MBA
16	Human resource		MBA

17	IEC School of Fashion Designing	Fashion Designing	Bachelor in Fashion Designing
18	IEC School of Computer Application	Computer Application	B.C.A.
19			M.C.A
20			M.Sc(Computer Science)
21	IEC School of Journalism and mass communication	Journalism and mass communication	BAJMC
22			MAJMC
23	IEC School of Library Sciences	Library	B.Lib

Item no. 13

To approve the agenda of Exam Cell.

The COE has presented two main agendas to Academic Council as follows:-

13.1. Mark sheet Paper size reduced from legal size to International A4 size paper with security.

The Academic council has approved to reduce Mark sheet Paper size from legal to International A4 size paper and other security features as per **Annexure - IX**. Also, COE was directed to complete all the documentation and formalities required to do these changes as per rules and regulations.

13.2. To approve Exam Policy

The Academic council has approved the revised Exam Policy as per **Annexure - X**.

Item no.14

Constitution of IQAC (Internal Quality Assurance Cell) as per UGC Guidelines (Annexure- XI).

As there are new joining in the University due to which some major changes are seen in the University, keeping in view these changes there is need to form a new IQAC team as per guidelines. The Academic Council approved the IQAC team; the newly formed IQAC team is approved as per **Annexure XI**. Minimum one meeting in academic session must be done and the number of members as mentioned in the annexure must be in the committee in order to

meet the quorum.

Item no.15

To approve the appointment of new Deans in various schools where the post is vacant.

Four new deans for different schools of IEC University were proposed. The Academic Council approved the appointment of all four Deans. The details of the new Deans with respect to the departments is given as follows:-

1.	Dean, IEC School of Humanities & Social Sciences	Dr. Ajay Kumar Chaturvedi (Professor- Economics).
2.	Dean, IEC School of Hotel Management & Travel & Tourism	Dr. Pankaj (Associate Professor- Hotel Management).
3.	Dean, IEC School of Commerce & Management	Dr. Preeti Thakur (Associate Professor Commerce & Management)
4.	Dean I/c, IEC School of Engineering	Er. Raman Kumar (Assistant Professor – Mechanical Engineering

Item no. 16

The approve agenda items related to research activities.

The following agenda items were proposed by Dean-PGS for the approval from the academic council (**Annexure XII**)

- 16.1. To approve proposed Research Promotion Policy for IEC University.
After the detailed discussion with the members of IEC University, the Chair directed member-secretary to put the proposal in Board of Management Meeting, Financial Meeting, and Governing Body meeting for the approval.
- 16.2. To approve Migration Policy for Ph.D. students in IEC University.
The migration policy is approved by academic council and the Chair has directed Dean-PGS to write a letter to HPPERC for their information.
- 16.3. To approve polices for IEC University.

Following policies were submitted by Dean-PGS. All the details of the policies were attached as **Annexure-XII**, after reviewing the presentation given by Dean-PGS; the academic council has directed to form a review committee under the chairmanship of Pro-Vice-Chancellor on the recommendation of Hon'ble Vice-Chacnellor I/c.

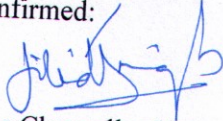
S.No	Name of Policies
1	IPR Policy
2	Policy on Plagiarism
3	Consultancy Policy

<p>Item no. 17</p>	<p>To approve the agenda items proposed by department of Law.</p> <p>On the recommendation of BOS of Department of LAW held on 01/07/2021 the Academic council approved the following agendas as per Annexure – XIII.</p> <ol style="list-style-type: none"> 1. To introduce IPR stream in L.L.M for the session 2021-2022 2. To approve addition of CPC (code of civil procedure) in the syllabus of LLB and BALLB for the session 2021-2022.
<p>Item no. 18</p>	<p>To approve the agendas items proposed by Department of Mechanical engineering.</p> <p>On the recommendation of BOS of Department of Mechanical Engineering, the academic council approves the following agenda items as per Annexure -XIV.</p> <p>18.1. Introduction of new Scheme and Syllabus for Master of Technology Course (M.Tech.) in Mechanical Engineering w.e.f 2021-22 session onwards.</p> <p>On the basis of BOS (as per annexure) submitted by Er. Raman Kumar, the Academic council approved the new Course Scheme and Syllabus for Master of Technology (M.Tech.). Keeping in account the current working course scheme and syllabus of M.Tech is totally focused on the Computer aided design and manufacturing, not on the Mechanical Engineering course.</p> <p>18.2. Proposal of the training for students in HONDA Lab (Regarding assembling, De-assembling, Servicing etc. of two wheelers)</p> <p>In order to provide the students more practical knowledge and enhance their skills, the academic council has approved the proposal to open the Honda lab for students as proposed by the department and recommended by BOS.</p> <p>18.3. Proposal to introduce the departmental elective subjects in the 7th semester of 2019-2023 batch onwards.</p> <p>On the recommendation of BOS the academic council has approved the three buckets of departmental Elective subjects, so that students can choose one subject from each bucket.</p>
<p>Item No. 19</p>	<p>To discuss the proposal of NCC as elective subject (Choice based credit system) (Annexure XV).</p> <p>As per the guidelines issued by the UGC for NCC as elective subject in letter (D.O.No. 1-18/2019(CPP-II) dated 15th April 2021). It is proposed by the members of Academic council that the departments of IEC University will frame the syllabus for NCC as elective subject in BOS. Accordingly, all the departments were directed to frame the syllabus for the same.</p>

Item No. 20	<p>To approve the agenda items proposed by department of Humanities & Social Sciences</p> <p>On the recommendation of BOS of Department of Humanities & Social Sciences held on 28 June 2021, the academic council approves the following agenda items as per Annexure XVI:-</p> <ol style="list-style-type: none"> 1. To approve the revised syllabus of Master of Arts (M.A) in various programs. 2. To approve the revised syllabus of Bachelor of Arts (B.A) in various programs.
Any other :	No any other items

The Meeting ended with a vote of thanks to the chair.

Confirmed:



Vice Chancellor I/c
IEC University, Baddi

Vice-Chancellor:
IEC University, Baddi,
Teh. Baddi, Distt. Solan (HP)

Registrar
IEC University, Baddi

Registrar
IEC University
Kallujhinda, Baddi (H.P.)

Handwritten signature and date
23/07/2021