



HIMACHAL PRADESH

**PROCEEDINGS OF THE 31<sup>st</sup> MEETING OF ACADEMIC COUNCIL HELD ON 17/08/2021**

The 31<sup>st</sup> meeting of Academic Council was held at 03:00 PM on 17/08/2021 in the Vice-chancellor office under the Chairmanship on Hon'ble Vice-chancellor I/c , the following were present:-

S.No	Name	Department	Designation
1.	Prof. (Dr.) Jitender Singh	Hon'ble Vice-chancellor I/c	Chairman
2.	Dr. Ajay Sinha	CEO	Member
3.	Mr. Vijay Aggarwal	OSD	Member
4.	Prof. (Dr.) Randeep Singh	Pro- Vice-chancellor	Member
5.	Mr. Vijay Kumar Thakur	Dean Academic Affairs	Member
6.	Mr. Sompal	Controller of Examination	Member
7.	Dr. Ashish Kumar Sharma	Associate Professor, Dean PGS	Member
8.	Dr. Ravinder Kumar	Associate Professor, Dean, IEC School of Law	Member
9.	Prof. (Dr.) Ajay Kumar Chaturvedi	Professor, Dean, IEC School of Humanities and Social Sciences	Member
10	Dr. Divya Jyoti Thakur	Associate Professor, Dean I/c, HOD, IEC School of Commerce & Management.	Member
11	Mr. Raman Kumar	Assistant Professor, Dean I/c, IEC School of Engineering.	Member
12	Dr. Pankaj Sharma	Associate Professor, HOD, Department of Hotel Management, Travel and Tourism.	Member
13	Dr. Prahalad Gupta	Associate Professor, HOD, Department of legal studies.	Member
14	Ms. Jyoti Gupta	Associate Professor, HOD, Department of Pharmaceutical Sciences.	Member
15	Dr. Manish Taunk	Associate Professor, HOD, Department of Physics.	Member
16	Dr. Anita Rani	Assistant Professor, HOD, Department of Chemistry.	Member
17	Dr. VikramBishnoi	Assistant Professor, HOD, Department of Physiotherapy.	Member
18	Mr. Vikas Sheoran	Assistant Professor, HOD, Department of Civil Engineering.	Member
19	Dr. Pardeep	Assistant Professor, HOD, Department of Electrical Engineering.	Member
20	Er. Ravinder Singh Madhan	Assistant Professor, HOD, Department of Computer Science Engineering.	Member
21	Ms. Samiksha Sharma	Assistant Professor, HOD, Department of Humanities and Social Sciences.	Member
22	Ms. Mandeep Kaur	Assistant Professor, HOD I/c, Department of Art and Fashion.	Member
23	Mr. Ravinder Kumar	Assistant Professor, HOD I/c, Department of Journalism and Mass Communication.	Member
24	Ms. Neelam Sharma	Library Assistant	Member
25	Er. Vinod Kumar	Registrar	Member-Secretary

The Hon'ble Chairman Prof. (Dr.) Jitender Singh welcomed all the members who were present in the meeting. He also welcomed Dr. Ajay Sinha(CEO) and Mr. Vijay Aggarwal (OSD). He granted leave to the members who were absent in the meeting.

After that the Member-Secretary welcomed the members of the Academic Council and with the permission of the chair, he invited members to discuss the following agendas. After a good deal of discussion/deliberation on each item, following decisions were arrived at:-



Item No. 1.	<p><b>To take note of Minutes of 30<sup>th</sup> Academic Council Meeting held on July 09<sup>th</sup>, 2021.</b>  The minutes of 30<sup>th</sup> Academic Council meeting held on July 09<sup>th</sup>, 2021 were taken as read and the same were noted by the Academic Council as per <u>Annexure-I</u>. After discussion members approve same.</p>
Item No. 2.	<p><b>To take note of Action Taken Report (ATR) of 30<sup>th</sup> Academic Council Meeting held on July 09<sup>th</sup>, 2021.</b>  The Action Taken Report (ATR) of 30<sup>th</sup> Academic Council Meeting held on July 09<sup>th</sup>, 2021 was placed before the Academic Council by the Member Secretary and the same was noted with approval as per <u>Annexure-II</u>.</p>
Item No. 3.	<p><b>To approve new appointment made in university on the basis of Selection Committee.</b> The Academic council discussed the new appointments made in University and approved all the new appointments on the basis of selection committee as per <u>Annexure-III</u>.</p>
Item No. 4.	<p><b>To discuss about the restructuring of the Schools/Departments of IEC University.</b>  The Academic Council reviewed the restructure of the schools/departments and after discussion with the Academic council members the Chair approved the restructuring of the Schools/Departments as per <u>Annexure-IV</u>.</p>
Item No. 5.	<p><b>To approve the following agenda items given by Examination cell:-</b>  The following agendas were discussed and approved by the Academic council:-</p> <p><b>5.1 To use Mark sheet Paper Quality of 150 GSM and Mark sheet format of International A4 size -<u>Annexure-V</u></b>  Mark sheet sample format were presented by COE and detailed explanation was also given. After reviewing and discussing with the members of Academic council members, the chair approved to change mark sheet paper quality 150 GSM and mark sheet format to international A4 size.</p> <p><b>5.2 The degree list of 2020 and 2021 pass out students.</b>  The academic council approved the degree list given by Mr. Sompal (Controller of Examination) -<u>Annexure-VI</u>.</p> <p>In the last meeting of Academic Council the following agenda items of the Examination Cell were submitted by Mr. Sompal which were then presented in the Finance Committee by Member-Secretary for approval The following agendas were first approved by Finance committee and the chair approved the same in the current meeting:-</p> <p><b>5.3 The Remuneration charges for Entrance Examination. -<u>Annexure-VII</u></b>  <b>5.4 The Rates of Remuneration relating to paper setting of Theory examination and Evaluation/ Moderation of Answer Sheets. -<u>Annexure-VIII</u></b>  <b>5.5 The Rates of Remuneration evaluation of Project Report/ Training Reports/ Dissertation/ Internship. -<u>Annexure-IX</u></b>  <b>5.6 The Rates of Remuneration for Conduct of Theory Examination. -<u>Annexure-X</u></b>  <b>5.7 The Rates of remuneration for UG/PG/M.Phil/Ph.D Practical. -<u>Annexure-XI</u></b>  <b>5.8 External Expert Travelling Allowance. -<u>Annexure-XII</u></b></p>
Item No.6.	<p><b>To approve the date for 4<sup>th</sup> Convocation proposed on September 2021.</b>  After discussion with the Academic Council members the chair approved the date for convocation to be held between 15<sup>th</sup> September, 2021 &amp; 15<sup>th</sup> October, 2021.</p>
Item No. 7.	<p><b>To approve Board of Studies of different Schools/Departments of IEC university from Academic session 2021-22.</b>  The Academic council approved the constitution of Board of Studies in different Schools/Departments of the University from the Academic session 2021-22 as per (<u>Annexure XIII</u>).</p>
Item No. 8.	<p><b>To approve the following agenda items of IEC School of Pharmacy:-</b>  The following agenda items were tabled by the Ms. Jyoti Gupta(HOD-Pharmacy) as per <u>Annexure-XIV</u>, after discussion the chair approved the following agendas:-</p> <p><b>8.1 To discuss course schemes and syllabi of following courses:</b></p> <ul style="list-style-type: none"> <li>▪ M.Pharmacy(Pharmaceutics).</li> <li>▪ B.Pharmacy</li> <li>▪ D.Pharmacy</li> </ul>



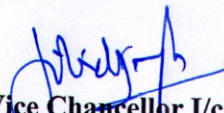
	<ul style="list-style-type: none"> <li>▪ Ph.D in Pharmaceutical Sciences.</li> </ul> <p>8.2 To discuss In-house and Pharmaceutical industry options for completion of the dissertation work of students of M.Pharmacy 2<sup>nd</sup> year.</p> <p>8.3 To constitute School Program Committee as per PCI regulations.</p> <p>8.4 To discuss the conference schedule for the session 2021-22.</p> <p>8.5 To discuss increase in seats of Ph.D. in Pharmaceutical Sciences from 4 to 10.</p> <p>8.6 To discuss increase in seats of Ph.D. in Pharmaceutical Sciences from 4 to 10.</p> <p>8.7 To discuss start of M.Pharmacy in following specializations from the session 2021-22:</p> <ul style="list-style-type: none"> <li>▪ Pharmacology.</li> <li>▪ Pharmaceutical Chemistry.</li> </ul>								
Item No. 9	<p><b>To discuss and approve the agenda items of Business management and commerce.</b> The following agendas were tabled by Dr. Divya Jyoti Thakur (Dean I/c, HOD, IEC School of Commerce &amp; Management.) and discussed with the members of Academic Council.</p> <p>9.1. <b>In Ph.D. course works have to add one subject Human Resource (HR) (Annexure-XIV).</b> Er. Vikas Sheoran suggested preparing the syllabus according to the latest requirement of the companies, so that the students can learn more practical knowledge and can get more job opportunities.</p> <p>9.2. For MBA students have to add plagiarism report below 20% in three months project report.</p> <p>9.3. For MBA students there should be one research paper/ review paper compulsory with project report.</p>								
Item No. 10	<p><b>To discuss the establishment of crèche facility in the University.</b> The Academic council approved to build the crèche facility in the University and directed Member-Secretary to put the agenda of establishment of crèche facility into the meeting of Board of Management.</p>								
Item No. 11	<p><b>To approve and fix the remuneration/ TA/DA of guest speaker and Board of Studies members:-</b> The Academic council approved the TA/DA of guest speaker and Board of Studies members as follows:-</p> <p>11.1. Professor or equivalent – <b>Rs. 2500/-</b> (Rupees twenty five hundred only)</p> <p>11.2. Associate Professor or equivalent – <b>Rs. 2000/-</b>(Rupees two thousand only)</p> <p>11.3. Assistant Professor or equivalent – <b>Rs. 1500/-</b>(Rupees fifteen hundred only)</p> <p>The travel allowance is approved as follows:- Rs.12/- per km and maximum up to <b>Rs. 2000/-</b>(Rupees two thousand only)</p>								
Item No. 12	<p><b>To discuss the academic readiness for session 2021-22.</b> The Dean Academic Affairs informed the chair and other members of the Academic Council that the departments are ready for the session 2021-22, and the academic calendar approved in the previous academic council meeting is followed.</p>								
Item No. 13	<p><b>To approve the agenda items given by Dean-PGS for the approval from the academic council.</b> After the approval of finance committee and review of various committees formed in previous Academic council. The academic council approved the following agenda items:-</p> <p>13.1. To approve proposed Research Promotion Policy for IEC University.</p> <p>13.2. To approve Migration Policy for Ph.D. students in IEC University.</p> <p>13.3. <b>To approve following mentioned polices for IEC University:-</b> Following policies were submitted by Dean-PGS. All the details of the policies were attached in <b>Annexure-XV</b>, After the review and recommendation of the committee formed in the previous meeting of Academic council the following policies were approved by the Academic council.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>S.No</th> <th>Name of Policies</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>IPR Policy</td> </tr> <tr> <td>2</td> <td>Policy on Plagrism</td> </tr> <tr> <td>3</td> <td>Consultancy Policy</td> </tr> </tbody> </table>	S.No	Name of Policies	1	IPR Policy	2	Policy on Plagrism	3	Consultancy Policy
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Item No. 14	<p><b>To approve the Minutes of meeting of Board of Studies submitted by Dean-PGS to start the course in M.Sc Forensic Sciences from academic session 2021-22.</b> On the recommendation of BOS of IEC School of Basic and Applied Sciences submitted by Dean-PGS, the Academic Council approved the Minutes of Meeting of BOS as per <b>Annexure-XVI</b>.</p>								




<b>Item No.15</b>	<p><b>To approved various revised committees of the University for academic session 2021-22.</b>  The Academic Council approved the following revised committees for academic session 2021-22. All the approved committees with complete details are attached in <b><u>Annexure-XVII.</u></b></p> <table border="1" data-bbox="580 320 1182 808"> <thead> <tr> <th>Sr.No</th> <th>Name of Committee</th> </tr> </thead> <tbody> <tr><td>1.</td><td>Women Grievance Redressal Cell.</td></tr> <tr><td>2.</td><td>Student Grievance Redressal Cell.</td></tr> <tr><td>3.</td><td>Alumni Association.</td></tr> <tr><td>4.</td><td>Press and Media Committee.</td></tr> <tr><td>5.</td><td>NCC &amp; NSS.</td></tr> <tr><td>6.</td><td>Proctorial Board.</td></tr> <tr><td>7.</td><td>Editorial Board.</td></tr> <tr><td>8.</td><td>SC/ST Cell</td></tr> <tr><td>9.</td><td>Sports Committee.</td></tr> <tr><td>10.</td><td>Examination Committee.</td></tr> <tr><td>11.</td><td>Faculty Grievance Redressal Cell.</td></tr> <tr><td>12.</td><td>Anti-Ragging Committee.</td></tr> <tr><td>13.</td><td>Cultural Committee.</td></tr> <tr><td>14.</td><td>Discipline Committee</td></tr> </tbody> </table>	Sr.No	Name of Committee	1.	Women Grievance Redressal Cell.	2.	Student Grievance Redressal Cell.	3.	Alumni Association.	4.	Press and Media Committee.	5.	NCC & NSS.	6.	Proctorial Board.	7.	Editorial Board.	8.	SC/ST Cell	9.	Sports Committee.	10.	Examination Committee.	11.	Faculty Grievance Redressal Cell.	12.	Anti-Ragging Committee.	13.	Cultural Committee.	14.	Discipline Committee
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<b>Any other :</b>	<ol style="list-style-type: none"> <li><b>To discuss the different policies of the University</b>  Following policies were discussed and approved by the Academic Council:- <ol style="list-style-type: none"> <li>HR Policy.</li> <li>Admission Policy.</li> </ol> </li> <li><b>Er. Vikas Sheoran Discussed on starting B.Voc Courses, as there were many queries related to B.Voc.</b>  The Chair told that the University is already working on the B.Voc Courses and work of approval on B.Voc programs is already under process.</li> <li><b>Mr. Sompal (COE) also discussed about the Job fest to be organized in the University.</b>  COE discussed about a job fest which includes 10 to 15 companies. The chair approved to organize the fest.</li> </ol>																														

The Meeting ended with a vote of thanks to the chair.

Confirmed:

  
**Vice Chancellor I/c**  
IEC University, Baddi

  
**Registrar**  
IEC University, Baddi

**Registrar**  
IEC University  
Kallujhinda, Baddi (H.P.)